

University College Cork, Ireland

2012/2013 academic year

ERASMUS INFORMATION SHEET

1. Institutional Details

Name of the Institution	University College Cork
ERASMUS ID Code	IRL-CORK01
Erasmus University Charter	28454
Head of the Institution	Dr Michael Murphy
Internet-address	http://www.ucc.ie

2. ERASMUS (Student Applications & Institutional Agreements)

Contact Person at central level	Ms. Clare Murphy ERASMUS Administrator
Address	International Education Office (Operations), University College Cork, Roseleigh, Western Road, Cork, Ireland.
Telephone Fax Email Internet address	+ 353 21 4904726 + 353 21 4904735 cmurphy@reg.ucc.ie http://www.ucc.ie/study/international/erasmus-in/

3. Nomination Procedure **NEW !**

Nomination Procedure	Please nominate your students using e-Nomination. To nominate your students, please follow the link: http://moveonnet.eu/mymoveonnet/enomination To proceed with the e-nomination you will be asked to register. This is free of charge. E-Nomination simplifies the student nomination process for the International Education Office and keeps students updated about the status of their nomination.
Nomination Deadline	11 th May 2012 – Autumn Semester/Full Academic Year 12 th October 2012 – Spring Semester

4. Application

Application Procedure	<p>Students are required to complete the following:</p> <ol style="list-style-type: none"> UCC's online student application form: https://ucc.moveonnet.eu/moveonline/incoming/welcome.php Online Learning Agreement: https://etranscript-ucc.moveonnet.eu/e-mobility/ <p>Information is available online at http://www.ucc.ie/en/study/international/erasmus-in/apply/</p>
Supporting Documents	<p>Students are also required to submit the following document along with the online application form and learning agreement:</p> <ul style="list-style-type: none"> Health & Safety Information Questionnaire
Application deadlines	<p>Friday, 8th June 2012 – Autumn Semester/Full Academic Year Friday, 2nd November 2012 – Spring Semester</p>
Language Requirements	<p>Lectures are usually conducted through the medium of English. A good knowledge of English is therefore essential. Each international student applicant must master the English language sufficiently well to be able to understand lectures and to be able to work with English language text books.</p>

5. Semester Dates

Semester 1 (Autumn semester) ----- Review/study week	Monday, 24 th September – Friday, 14 th December 2012 Monday, 17 th December – Friday, 21 st December 2012
Semester 2 (Spring semester) ----- Easter Recess One Week Study/Review	Monday, 7 th January – Friday, 28 th March 2013 Friday, 29 th March – Sunday, 28 th April 2013 Monday, 29 th April – Friday, 3 th May 2013
<u>Examinations</u>	Examinations will commence on Tuesday, 7th May 2013 and are expected to be completed by Friday, 31st May 2013 . Students studying at UCC for the Full Academic Year or Spring Semester <u>must</u> sit normal end-of-year examinations.
<u>Main holidays</u>	
Christmas Recess:	Saturday, 22 nd December 2012 – Sunday, 6 th January 2013
Easter Recess:	Friday, 29 th March – Sunday, 28 th April 2013

6. Orientation/Arrival Dates

All students are expected to attend the Orientation Programme. Full information on the orientation programmes will be available online at <http://www.ucc.ie/study/international/erasmus-in/orientation/> nearer the relevant dates.

- **Autumn Semester/Full Academic Year**

Wednesday 19th, Thursday 20th and Friday 21st September 2012

- **Spring Semester**

Friday 4th January 2013

7. Course Information

Book of Modules for Visiting Students:	http://www.ucc.ie/en/study/international/erasmus-in/modules/book-modules/ Students may choose courses from the 2011/2012 Book of Modules. We do not expect many changes for 2012/2013.
Information on Law modules (Diploma in Common Law):	http://www.ucc.ie/en/study/international/what/diploma-law/
Book of Modules: *	http://www.ucc.ie/modules/

* The Book of Modules contains descriptions for all modules offered in the University's degree programmes. **Students should note that all of the modules may not be available to them.** International visiting students should consult the International Education Office regarding selection of modules.

8. Language Courses

Which kind of courses are offered?	English language courses are available at the Language Centre, UCC. During the first week of each semester the Language Centre arranges for informal assessment of the standard of students interested in attending English language classes. Advice is given about which course is most appropriate. Please note that students are required to pay for most English language courses.
Address	Language Centre, University College Cork, O'Rahilly Building, Western Road, Cork, Ireland.
Telephone Fax Email Internet address	+ 353 21 490 3225/2043 + 353 21 4903223 info@langcent.ucc.ie http://www.ucc.ie/esol
Fees & Application	Details can be obtained from the Language Centre

9. Accommodation

Accommodation Services, within UCC, are provided by **Campus Accommodation** and by the **Accommodation Office**. A brief description of the services provided is given below. For more detailed information, please visit the listed websites.

Campus Accommodation

Campus Accommodation consists of three complexes either owned or managed by University College Cork.

They comprise:

1. Castlewhite Apartment
2. University Hall
3. Victoria Lodge

Campus Accommodation also provides an on-line booking and payment system whereby students can reserve accommodation in advance: <http://www.ucccampusaccommodation.com>

Contact Details:

Head Office,
Victoria Lodge,
Victoria Cross,
Cork.

Tel: +353 21 4941295

Fax: +353 21 4344099

E-mail: accommodation@ucc.ie

Accommodation Office

The Accommodation Office offers a free comprehensive housing service to students. The Office provides information on all housing options including:

- Private Student Apartments
- Private Accommodation
- Digs
- Temporary Lodgings

The Accommodation Office also provides information and advice on all your housing problems, including difficulties with landlords and fellow tenants, notice to quit, housing standards, repairs, leases and deposits.

Private Student Apartments

- | | | |
|-------------------|-------------------------------|----------------------|
| 1. Abbey Wharf | 8. Deans Hall (Bishopstown) | 15. Seven North Mall |
| 2. Arcadia Hall | 9. Deans Hall (Crosses Green) | 16. Sheraton Court |
| 3. Beckett's Hall | 10. Farrenlea Road | 17. South Mall Court |
| 4. Brookfield | 11. Leaside | 18. Student Village |
| 5. Carraigbarre | 12. Mardyke Hall | 19. Victoria Mills |
| 6. Copley Hall | 13. Mogeely Mews | 20. 131 Bandon Road |
| 7. Cregane Hall | 14. Reeves Hall | |

Private Accommodation

Private student houses cannot be reserved in advance of arrival in Cork because of the significant variations in the standards of student houses and the difficulty of meeting individual student

requirements. Accordingly, students usually stay in a Hostel/Bed & Breakfast or Guest House until they find suitable accommodation. Experience shows that students are satisfactorily placed quite quickly.

The Accommodation Office will have full details of private accommodation available on each day.

Temporary Lodgings

There are plenty of temporary accommodation options available.

- Hostels
- Bed and Breakfast (B&B's)
- Guest House

Contact Details:

Accommodation Office,
University College Cork,
College Road, Cork.

Tel: +353 21 4902498

Fax: +353 21 4274483

Email: overseasacc@ucc.ie

Full details of the above is available on the Accommodation Office website at
<http://www.ucc.ie/services/asa>

10. Estimated Cost of Living

ERASMUS students do not pay tuition fees to UCC.

It can be difficult to work out how much the cost of living is in a different country. Cost of living may vary greatly according to lifestyle. What type and standard of accommodation suits your needs? Will you cook for yourself or will you eat in campus restaurants? How much will you need to spend on course textbooks and equipment? How much will you spend on leisure activities? Do you have transport costs? It is best to work out what your estimated income and expenditure will be and budget accordingly.

The following approximate figures serve as an indication of the overall expenses per month. **Please note these figures serve as a guide only.**

Accommodation

Room	€300 - €440
Booking Deposit for Accommodation	€300 (refundable)
Food	€400
Heat & Light (based on 3 people sharing)	€40

Textbooks and Stationery

(dependent upon course)

€75

Personal Expenses

(Social functions, Sport etc.)

€250

Total per month

€1,365 - €1,505

Other Expenses

Transport

Two Return Trips (Europe)	€ 600
Local transport	€ 300

11. Other useful information

General Information	The ERASMUS information booklet is available online at http://www.ucc.ie/study/international/erasmus-in/information/
Health insurance	Students will need the European Health Insurance Card
Passport/ID	Students will need a valid passport or national identity card
Immigration Procedures	Students from EU states are not required to register with Immigration
Transcripts of Records (UCC)	Original transcripts of records will be sent both to the students and partner institutions after the end of each examination session. <u>Autumn semester students</u> will receive the transcripts by the end of February. <u>Full Year/Spring semester students</u> will receive the transcripts by mid July.

12. Pre-departue Checklist

A checklist to ensure that you have done everything before your departure

- Have you sent your completed application documents to UCC?
- Have you received a Letter of Acceptance from UCC?
- Has your ECTS Learning Agreement been approved by your academic coordinators?
- Have you applied for University (or alternative) accommodation?
- Have you received details of your accommodation? Do you know how to reach your accommodation?
- Is your passport valid?
- Have you arranged financial support? (eg ERASMUS mobility grant)
- Have you made your travel arrangements?