

Incoming Student Application Form 2014-15

Deadlines: **Full year /Semester 1** **15 May 2014** **Semester 2** **15 October 2014**

Please read the notes on Page 4 and complete electronically all sections of this application form.

Section A To be completed by the student

1. Personal Details

Surname / Family Name			
First Names			
Date of Birth (dd/mm/yy)		Age as at 1 Sept 2014	
	Male <input type="checkbox"/> Female <input type="checkbox"/>		
Address			
Telephone Number			
Email address 1			
Email address 2			
Nationality		Country of permanent residence	
Please complete the following information and attach a scanned copy of your passport/ID card to the application form:			
Country of birth		Passport number	
Which visa do you intend to obtain?	Student Visitor Visa <input type="checkbox"/>	Tier 4 (General Student) Visa <input type="checkbox"/>	I don't know yet <input type="checkbox"/>

2. Study Period Details

Name of Home University	Choose an item.			
If you are a work placement student, add the name of Home University and subject				
ERASMUS Code (Home University)				
Number of credits required by my home University (it should be 60 credits per semester = 30 ECTS)				
If less than 30 ECTS a semester, please explain why.				
Study/work period: select as appropriate	Full Year <input type="checkbox"/>	Semester 1 <input type="checkbox"/>	Semester 2 <input type="checkbox"/>	Other
Study/work period dates(Date/month/year)	Start Date	31/01/2014	End date	31/01/2014
Level of study at Southampton	Undergraduate <input type="checkbox"/>	Postgraduate taught (Masters) <input type="checkbox"/>	Postgraduate research (Doctoral) <input type="checkbox"/>	

3. Proposed Courses of Study (Units/Modules) (for study placement only)

Please check http://www.southampton.ac.uk/international/study_exchange/incoming/courses_of_study.html for details of the courses available. For English language courses, see Notes (Page 4)
 Give details of the module(s) in which you are interested in order of preference. **It may not be possible for you to take all your preferred courses. Availability will be confirmed when you arrive.**
If you have agreed to work on a project, please indicate the name of the supervisor.

Modules – Sem 1	Course code	CATS / ECTS credits
1.		
2.		
3.		
4.		
5.		
6.		
I have agreed a Project (Sem 1) and I will not take exams. Project agreed with		
Modules – Sem 2	Course code	CATS / ECTS credits
1.		
2.		
3.		
4.		
5.		
6.		
I have agreed a Project (Sem 2) and I will not take exams. Project agreed with		

Please complete the section below ONLY if you would like to take a module in a different subject (please note you can select one module ONLY per semester)

Title	Course code	CATS / ECTS credits
Sem 1 -		
Sem 2 -		

Students applying to the School of Art:	
Please choose one pathway only and select your preferred subject areas in order of preference	
Fine Art Pathway	Painting Sculpture New Media Printmaking Interdisciplinary
Graphic Arts Pathway	Graphic Design Illustration Photography Motion Graphics
Fashion/Textile Design Pathway	Fashion Design Textile Design
Current year of study	Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Other
All Pathways	I enclose a portfolio as .pdf <input type="checkbox"/> This is compulsory Online portfolio (For guidance on submitting your portfolio, see the Notes on Page 4)

4. Proposed Work Placement (for work placement only – no bilateral agreement)

Give details of the project(s) in which you are interested in order of preference. Or an area of study you are particularly interested. **It may not be possible for you to accommodate your request of work placement.**

5. Education

Please tell us about your Higher Education studies at college/university to date:

Either Attach a transcript of your studies ☐ **This is compulsory for all students visiting Electronics and Computer Science**

Or List the courses you have already taken and your grades. Continue on a separate sheet if necessary

6. English Language Competence

Is your first language English?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If no, what is your first language?	
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Please give as much information as possible about your experience and qualifications in English language e.g. (number of years study, grades, any qualifications such as TOEFL or IELTS)

If you are visiting Electronics and Computer Science, please provide a letter from your Tutor confirming your English language ability and experience.

7. Additional Support

Do you have any disabilities or medical conditions which might require special arrangements or facilities?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please give details on a separate sheet
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8. Signature of Student

I confirm that:

- all information I have given above is correct to the best of my knowledge.
- I have sufficient academic ability and English language competence to follow the proposed programme of study at the University of Southampton
- while I am studying at the University of Southampton, I agree to abide by the University's regulations, including those regarding academic integrity, personal conduct and behaviour

Signature

Date

(Please print and sign this application, scan it and send it as .pdf)

Section B To be completed by the Institutional Erasmus Co-ordinator or University Tutor in your home University

I confirm that:

- this student has been nominated by our institution to undertake an Erasmus study placement at the University of Southampton
- this student has sufficient academic ability and English language competence to follow the proposed programme of study at the University of Southampton.

Name

Role

Telephone Number

Fax

Email

Signature

Date

Please indicate the email address to which the transcript (as pdf copy) needs to be sent

Email:

Notes on completing the application form (all sections are compulsory)

Before completing the application form please read our **Incoming Student Guide**. If you have not received a copy you can download it from: www.southampton.ac.uk/international/study_exchange/incoming/how_to_apply.html

Please complete the form electronically or in black ink using capital letters (e.g. A, B, C)

Please note that if you are completing the .pdf with *Adobe Reader*, you will not be able to save your changes but only print it directly. You can save your changes on a .pdf version only using *Adobe Acrobat X Pro*.

To save your .doc file as a .pdf please follow the tutorial on <http://www.soton.ac.uk/~fangohr/computing/pdfwriter.html>.

SECTION A Section A must be completed by the applicant student

1 Personal Details

If your contact details change after you have applied, please contact the International Office as soon as possible.

2 Study Period Details

You will be studying in one of the University of Southampton's Faculties (eg. Humanities) and in Academic Unit within a Faculty (eg Modern Languages). Please see **Page 16** of the Incoming Student Guide or ask your Erasmus Co-ordinator which Academic Unit you will be visiting.

The study periods available are:

Full year: October to June **Semester 1:** October to January **Semester 2:** February to June

If you are coming at another time please select Other and apply by the appropriate deadline.

3 Proposed courses of study (units/modules)

For details of courses available check our [website](#)

Please note it may not be possible for you to take all your preferred courses.

Free English language support classes are available. **You do not need to include these in your list of courses as they do not carry academic credits.** If you are required by your University to take credit-bearing English language courses, you must check with your Academic Unit that this will be possible, and you will need to register in advance for a placement test. See **Page 6-7** of the Incoming Student Guide for more details.

If you will be studying at Winchester School of Art, please specify your preferred pathway options, the current year of your studies and **include your portfolio** which should contain: your name, your current level and year of study at your home institution; six images of your current work (jpeg or pdf); a list of the six images with title, medium, scale, date made, and if the image is the whole piece of work or a detail.

4 Proposed work placement

Please complete with information about which office/Academic Unit you would like to work in. Please indicate which area you are interested in.

5 Education

You may either provide a transcript or give details in the space provided. Students visiting Electronics and Computer Science must provide a transcript.

6 English Language Competence

It is important that your spoken and written English language is **university-level** standard so you can participate actively in your studies. We are not able to support students with a lower level of English. See **Page 7** of the Incoming Student Guide. Please give as much information as possible. Students visiting Electronics and Computer Science must provide a letter from their tutor.

7 Additional support

Please give us details if you will need extra personal or academic support during your studies at the University.

8 Signature

Please read the declaration and sign your application.

SECTION B

Section B must be completed by the Institutional Erasmus Co-ordinator or an appropriate member of staff at your university.

The Application Process

Please return your application form **to the International Office by the appropriate deadline**. We will pass your application to the Academic Unit where you will be studying. If the Academic Unit approves your application they will send you an **acceptance letter or email**. It is important that you do not make any arrangements for travel or accommodation until you receive this acceptance.

Please return your completed application form preferably in .pdf version to:

Miss Eleonora Gandolfi, Erasmus Administrator (Incoming Students)

Email: erasmus@southampton.ac.uk