

Preamble :

• *Compulsory Linguistic Requirements at UPV*

Required level of French: at least **level B1** as defined by the Common European Framework of Reference for Languages (CEFR) – http://www.coe.int/t/dg4/linguistic/source/framework_fr.pdf
A level B2 is strongly recommended, particularly for those taking Master level courses.

The students have to send the following by email (attached document) **with the Application Form:**

- The Level certificate of French that you can find attached (“Attestation de Langue Française B1”), filled and signed by a French teacher of your university.
Or
- The results of a recognized French certification, such as the TCF (Test de connaissance du Français: <http://ciep.fr/tcf/>)

• *Conditions of access to courses year 2015-16 and information :*

1/ Access reserved for students on Erasmus + agreements with the departement concerned : Cinéma / Info Comm.

Info Comm	Code : 032	
Espagne	Universitat Jaume I	E CASTELL01
	Universidad Rey Juan Carlos	E MADRID26
	FORMATIC BARNA S.A.	E BARCELO102
	Universidad Complutense de Madrid	E MADRID03
Italie	Università degli Studi di Bari	I BARI01
	Università della Calabria	I COSENZA01
	Università degli studi di Salerno	I SALERNO01
	Università degli Studi di Sassari	I SASSARI01
	Università degli studi di Bologna	I BOLOGNA01
Pays-Bas	Radboud Universiteit Nijmegen	NL NIJMEGE01
Portugal	Universidade do Minho	P BRAGA01
Roumanie	Universitatea din Bucuresti	RO BUCURES09
	Universitatea 'Alexandru Ioan Cuza'	RO IASI02
	Universitatea de Vest din Timisoara	RO TIMISOA01
Turquie	Marmara Üniversitesi	TR ISTANBU05

Cinéma	Code : 0211	
Espagne	Universitat de Girona	E GIRONA02
	Universidad Carlos III de Madrid	E MADRID14
	Universidad Francisco de Vitoria	E MADRID28
Italie	Università degli Studi Roma Tre	I ROMA16

2/ Access for the courses : Access from « Licence 1st year – Licence 2nd year – Licence 3rd year to Master 1st year (with the agreement of the head of the Master).

Attention, are not allowed :

- All training modules (with « stage »),
- Licences et Masters “professionnels”,
- Formation de préparation aux concours,
- Master 2.

3/ Translation at Université Paul-Valéry Montpellier : only from French to other language / and from the other language to French.

1. Incoming student nomination

After the selection of your students, please send us the following data by email:
(erasmus-in@univ-montp3.fr)

1	Full name
2	Date of birth
3	Valid email address
4	Length of stay (full year, 1 st or 2 nd semester) and number of months. Please respect the number of students and of periods indicated in the agreement.
5	Subject area code of the Erasmus exchange ATTENTION : Modern languages (222 / 223) : specify the language(s)
6	Disability Information : specify (to improve the reception of the student)

Deadline:

1st semester : 04 / 30

2nd semester : 09 / 30

We shall acknowledge receipt of the nominations. This acknowledgment does not constitute acceptance of the students.

The students will be accepted once the required conditions are met.

2. Registration procedure: Compulsory Application Form

Erasmus students must **register online** on our university website:

<http://www.univ-montp3.fr/riinscriptions/move/moveonline/incoming/welcome.php>

The Registration deadline is:

- 31th May for the 1st semester (arrival in September)
- 30th September for the 2nd semester (arrival in January)

The **Application Form** should be completed on-line, then printed, signed by the students and the Erasmus Coordinator, stamped and sent with their learning agreement to the following address:

Université Paul Valéry – Montpellier
Bureau Erasmus 208A – Etudiants 'IN'
Route de Mende
34199 Montpellier Cedex 5 - France

3. Academic year

Our academic year is divided into two semesters. The academic calendar will be on our web site in June: <http://www.univ-montp3.fr/>

1st semester: Winter: from the beginning of September to the end of December

2nd Semester: Spring: from the beginning of January to the end of May

Arrival time : No later than 2 weeks after the beginning of classes for each semester (**exams registration will be technically impossible**).

4. Transcript of Records

The transcript of Records will be issued no later than **5 weeks after the assessment period** has finished at our university.

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